

## **CHECKLIST FOR OBTAINING A BUILDING PERMIT**

- 1. SITE EVALUATION:** SUBMIT APPLICATION FORM AND FEE WITH OLDHAM COUNTY HEALTH DEPARTMENT. **FEE: \$250.** ALLOW **10-14** DAYS FOR FIELD WORK TO BE COMPLETED. FIELD WORK NEEDS TO BE COMPLETED BEFORE AN ON-SITE CONSTRUCTION PERMIT CAN BE ISSUED. A BACKHOE **WILL** BE REQUIRED.
  
- 2. ON-SITE SEWAGE CONSTRUCTION PERMIT:** OBTAIN PERMIT FORM FROM THE OLDHAM COUNTY HEALTH DEPARTMENT **FEE: \$250.** A **DRAWING OF THE PROPOSED SEPTIC SYSTEM IS REQUIRED FOR ISSUANCE OF PERMIT.**
  
- 3. NOTE: A CERTIFIED INSTALLER APPLIES FOR THE PERMIT UNLESS THE HOMEOWNER INTENDS TO INSTALL THE SEPTIC SYSTEM**
  - **THE PROPOSED LATERAL FIELD AREA NEEDS TO BE PROTECTED. NO REGRADING OR HEAVY EQUIPMENT SHOULD BE ALLOWED ON THIS AREA.**
  
- 4. ONCE THE ABOVE REQUIREMENTS ARE MET, A CERTIFICATE WILL BE ISSUED FOR SUBMISSION TO PLANNING AND ZONING FOR OBTAINING A BUILDING PERMIT.**

**PLEASE MAKE CHECKS PAYABLE TO: OLDHAM CO. HEALTH DEPT.**

**MAIL TO:  
OLDHAM CO. HEALTH DEPT.  
ATTN: ENVIRONMENTAL HEALTH  
1786 COMMERCE PARKWAY  
LAGRANGE, KY 40031**

**PHONE: 502-222-3519, FAX: 502-222-8723**